

January 2010

Dear Applicant,

**Re: Project Manager Social Return on Investment**

Thank you for your interest in the above post at Forth Sector. Please find enclosed an application pack including: application form; equal opportunities monitoring form; guaranteed interview scheme and job description. In order to be considered for an interview please return the application form, equal opportunities form and guaranteed interview form, if applicable, to Margaret Fielding, HR Administrator, Forth Sector, SPACE, 11 Harewood Road, Edinburgh EH16 4NT.

The closing date for applications is 5pm Friday 29 January 2010 and interviews will be held on the Thursday 4 February 2010.

Please visit our website, [www.forthsectordevelopment.org.uk](http://www.forthsectordevelopment.org.uk) and the project website, [www.sroiproject.org.uk](http://www.sroiproject.org.uk) for further information about the role and project.

Thank you for your interest in the post.

Yours sincerely

Margaret Fielding  
HR Administrator